



Agenda

Town Council Regular Meeting | 5:30 PM

Wednesday, September 16, 2026

Town Hall / Council Chambers - 302 Pine St Minturn, CO

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate.

This agenda and meetings can be viewed at www.minturn.org.

Meeting Access Information and Public Participation:

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/88274520837>

Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 882 7452 0837

Please note: All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five minutes for public comment.

Public Comments: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Jay Brunvand, Town Clerk, prior to the meeting and will be included as part of the record.

- 1. Call to Order**
- 2. Roll Call and Pledge of Allegiance**
- 3. Joint Meeting with Eagle County Commissioners**

- A.** This joint meeting will provide an opportunity to discuss County-wide and Minturn-specific topics of mutual interest, including areas where County coordination or assistance may be beneficial. The meeting is intended for high-level discussion and information sharing, and no formal action is anticipated. This portion of the meeting is expected to last from approximately 5:30 - 7pm.

Topics to Include:

- Community E-bike Youth Safety Campaign
- Shooting Range Project
- Highlands Parcels
- Regional Housing Authority

- Additional Topics TBD

4. Approval of Consent Agenda

Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.

A. 08/19/2026 Minutes

B. Liquor License Renewal - Annual Renewal, El Fraile LLC, dba The Mexican Bar & Grill

C. Liquor License Renewal - Annual Renewal for Minturn Mile Liquors

5. Approval of Regular Agenda

Opportunity for amendment or deletions to the agenda.

6. Declaration of Conflicts of Interest

7. Liquor Authority

A. New Application for a Spiritous Liquor Manufacturer's Expanded Alcohol Beverage Liquor Permit - Eagle River Distilling LLC, dba Minturn Whisky Co.

8. Public Comment

Citizens are invited to comment on any item on the Consent Agenda, or not on the regular Agenda subject to a public hearing. Please limit your comments to five minutes per person unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.

9. Council and Committee Reports

10. Staff Reports

A. Manager's Report

B. Budget Schedule

11. Special Presentations

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

12. Business Items

Items and/or Public Hearings listed under Business Items may be old or new and may require review or action by the Council.

A. Resolution No. 43 - Series 2026, A Resolution supporting S. 5101 and H.R. 9826, The Glenwood Hot Springs Protection Act

B. Resolution No. 44 - Series 2026, A Resolution Updating Minturn's Outdoor Emergency Watering Restrictions

13. Discussion / Direction Items

14. Future Agenda Items

A. Future Meeting Topics

15. Adjourn

Information Only Items

Upcoming Council Meetings: 10/7, 10/21, 11/4. Upcoming Special Events: Hometown Throwdown 9/26 (VRD Cougar Ridge Classic also that day), October First Friday at Kirby Cosmo's, November First Friday at MFC.



Official Minutes

Town Council Regular Meeting | 5:30 PM

Wednesday, August 19, 2026

Town Hall / Council Chambers - 302 Pine St Minturn, CO

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate.

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Public Comments: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Jay Brunvand, Town Clerk, prior to the meeting and will be included as part of the record.

1. Call to Order

Mayor Eric Gotthelf called the meeting to order at 5:30pm.

2. Roll Call and Pledge of Allegiance

Council present: Mayor Eric Gotthelf, Mayor Pro Tem Gusty Kanakis, Council Members Spence Neubauer, Kate Schifani, and Lynn Feiger (Zoom). Tom Priest and MacKenzie Hanna were excused absent.

Staff Members Present: Town Manager Rob Gutierrez, Town Clerk Jay Brunvand, Senior Planner Madison Harris, Planning Director Scot Hunn, Deputy Clerk Cindy Krieg (Zoom).

3. Approval of Consent Agenda

Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.

A. 08-05-2026 Minutes

B. Liquor License - Retail Liquor License Annual Renewal - MT Imports (dba Vino)
23698 Hwy 24 Ste C1-4-B, Marco Tonazzi Owner/Manager

- C. 0201 Miles End Lane - New Single Family Residence
- D. 0221 Miles End Lane - Changes to Approved Plans
- E. 563 Main Street - New Single Family Residence with Accessory Dwelling Unit

Motion by Gusty K., second by Spence N., to approve the August 19, 2026 Consent Agenda as presented. Motion passed 5-0.

4. Approval of Regular Agenda

Opportunity for amendment or deletions to the agenda.

Motion by Spence N., second by Kate S., to approve the August 19, 2026 Regular Agenda as presented. Motion passed 5-0.

5. Declaration of Conflicts of Interest

Spence N. will need to recuse himself from Item 10A on the agenda (Resolution No. 42), as he is the applicant on that project.

6. Public Comment

Citizens are invited to comment on any item on the Consent Agenda, or not on the regular Agenda subject to a public hearing. Please limit your comments to five minutes per person unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.

No Public Comment.

7. Council and Committee Reports

Spence N: CORE Transit / Eagle County Airport update:

The Eagle Airport has seen a record year in traffic. CORE Transit is contributing a 1.5M dollars per year to help get more direct flights there, so that they have guaranteed minimum contracts for the flights that come in and out of Eagle.

Both the Airport and CORE help contribute to the airlines to keep running these flights for a test case of one or two years. Last year, there was a 13.7% increase over 2024.

Gusty K. mentioned fundraising efforts with High Five Access Media.

Also reminded everyone about the ERFPD Pancake Breakfast on Saturday.

Rob G. also noted that the Art Fair at the Market this past Saturday was very successful. It brought in a lot of extra people, and we sold approximately \$4000. It was a split fundraiser, so a lot of the money will go back to the Town for Arts programming, and a portion will go to the Vail Valley Art Guild for their help and involvement. Lynn F. reiterated Rob's comments about the art fair and how pleased the Guild was with the event, and the support of Town staff in making it happen.

8. Staff Reports

A. Manager's Report

Community and Council Follow Up:

1. Speeding/Traffic Safety Concerns - UPDATED

- Issue: Resident concerns regarding vehicle speeds and traffic safety on Pine and Boulder Streets.

- Council direction: Results of the initial staff study were reviewed with Town Council on July 15. Council directed staff to engage a consultant to conduct a speed camera study for potential locations along Main Street.
- Neighborhood traffic calming: In response to requests from residents in the Boulder and Pine Street area, staff is evaluating funding for the acquisition of additional speed bumps and/or speed tables as part of the FY 2027 budget.
- Next steps: Staff will proceed with the Main Street speed camera study and develop potential FY 2027 traffic-calming options for Council consideration.

2. Xcel Energy Reliability Issues

Minturn continues to experience recurring electric service interruptions associated with aging local distribution infrastructure.

- Town staff have met with both the Colorado Energy Office and Xcel Energy to discuss the outages, system reliability, and potential improvements.
- At Xcel Energy's recommendation, the Town submitted formal correspondence requesting that replacement of the aging distribution line serving Minturn be prioritized.
- Staff are also coordinating with Red Cliff and will continue documenting outages and monitoring Xcel Energy's response regarding potential improvements and timelines.

3. ERWSD Main Street Siphon Project - UPDATED

Eagle River Water & Sanitation District's Minturn siphon rehabilitation project is underway and remains on schedule, with work expected to be completed before the end of September.

- Drilling for the micropile shoring system is complete and progressed faster than expected.
- The contractor will begin forming the micropile cap and installing bypass pumping pipe the week of August 10.
- Sewer bypass pumping is expected to begin by August 14.
- Lining of the siphon pipes is expected to begin the week of August 17.
- Traffic control remains in place on US 24/Main Street during active construction, with one alternating lane through the work area.
- Emergency vehicle access will continue to be maintained throughout construction.

4. LBP Retaining Wall Issues – UPDATED

Staff continue to evaluate installation of a decorative safety fence along the top of the Little Beach Park retaining wall to reduce fall risk and discourage climbing while maintaining access to the area above the wall.

- Staff estimate the cost of the work at approximately \$17,000–\$20,000.
- Funding for the project will be included for consideration in the FY 2027 budget.

ACTIVE CAPITAL PROJECTS:

New Water Treatment Plant (WTP) – UPDATED

Weekly Progress Meetings – August 6 and August 13

Construction of the Town's new membrane water treatment plant continues. Work has progressed from demolition and excavation of the former filter ponds into structural backfill, compaction, utility installation, and preparation for construction of the new treatment building.

The project is now transitioning from the primary demolition and excavation phase into underground utility installation and building-foundation construction.

Current Construction Status

- Filter pond backfill: Excavation of the former filter ponds has been completed and structural backfill and compaction are underway. Ground Engineering is performing field testing of the structural fill and required compaction testing as material is placed. Backfill operations are expected to continue through approximately August 21.
- Potable-water connection: Locating the existing potable-water system has required significantly more field investigation than anticipated. Earlier potholing determined that a previously identified 4-inch line was not the water main, requiring deeper excavation and additional investigation farther south of the planned connection.

The contractor ultimately located the existing 8-inch potable-water main on August 13. The line was found approximately 35 feet from the location shown on the project plans, requiring modification of the planned connection and additional fittings and pipe.

- Potable-water tie-in: The project team is planning to cut in the new connection on Monday, August 17, followed by installation of the new potable-water line during the week. The Town and contractor are coordinating temporary operational impacts associated with the tie-in.
- Raw-water and underground utilities: Installation of the new 8-inch raw-water line is scheduled to begin next. Underground utilities beneath the future treatment-building footprint will then be installed, beginning with the raw-water system and continuing around the building perimeter.
- Foundation preparation: Structural fill deliveries are continuing. Rebar shop drawings are expected shortly, with rebar inspections to follow as the project advances toward foundation construction.

Existing Utility Conditions

Field investigation continues to identify discrepancies between existing underground utilities and the project record drawings. The potable-water main is the most significant example identified to date, but the project team has encountered multiple existing utilities that do not correspond with anticipated locations.

JHL is tracking the additional field effort associated with potholing and utility verification and is preparing documentation of actual utility and tie-in locations for the project record. These conditions may result in additional construction quantities or costs where revised connections, fittings, piping, or other modifications are required.

The project plans anticipated that existing utility locations would require field verification prior to construction; however, the extent of some of the discrepancies has required additional investigation and adjustment of planned connections.

Municipal Well No. 3 Electrical Line

The previously identified issue involving the electrical service to Municipal Well No. 3 remains under review.

JHL is awaiting pricing for the temporary relocation of the existing line, while HDR is preparing direction for the permanent installation. The project team is also evaluating whether standard pipe-bedding material can be used rather than flowable fill for portions of this work.

No change order has yet been approved for this item.

Building Foundation

Final reaction loads from the prefabricated metal building design require a modest increase in the size of portions of the concrete foundation. The current estimate is an additional approximately four cubic yards of concrete. JHL is reviewing the associated scope and cost.

Rebar shop drawings are being prepared, with inspections to follow. At the August 6 meeting, HDR's rebar inspector was estimated to be approximately five weeks out. Staff will continue monitoring inspection availability as foundation work approaches.

Change Management

There are currently no approved open change orders, but several potential change items continue to be evaluated, including:

- Temporary and permanent modifications to the Municipal Well No. 3 electrical service.
- Additional effort associated with undocumented or incorrectly located existing utilities.
- Additional concrete associated with final prefabricated-building foundation loads.
- Additional pipe and fittings required because of the relocated potable-water tie-in.

Staff, HDR, Swiftwater Solutions, and JHL are reviewing these items before any changes requiring formal approval are brought forward.

Construction Safety and Quality Control

Current safety considerations include active utility trenches, construction traffic within the confined site, dust control, and lightning and weather conditions. The project team has reported good PPE and site check-in practices.

Recent thunderstorms have resulted in several temporary safety stand-downs and some site cleanup. The August 13 field report identified no accidents.

Ground Engineering continues to perform structural-fill and compaction testing as site backfill proceeds.

Near-Term Construction Activities

Over the next several weeks, the project team expects to focus on:

- Completing backfill and compaction of the former filter ponds.
- Completing the potable-water tie-in and installation of the new potable-water line.
- Beginning installation of the 8-inch raw-water line.
- Installing underground utilities beneath and around the future treatment building.
- Continuing structural-fill placement and compaction testing.
- Advancing rebar submittals and inspections in preparation for foundation construction.
- Resolving remaining utility conflicts and documenting actual utility locations.
- Resolving the Municipal Well No. 3 electrical-line modifications.

Reviewing potential cost impacts associated with utility conflicts and foundation modifications. The most significant issues being monitored at this stage are existing utilities that do not match the project drawings, the resulting modifications to planned connections, completion of structural backfill, and the transition into foundation construction.

The weekly meeting materials do not currently establish a change to the overall project completion schedule. Staff will continue monitoring field conditions, potential change items, inspection availability, and schedule impacts through the weekly construction meetings.

Town Hall 2-Bedroom Apartment Reconstruction – UPDATE

Status: The project to reconvert office space at Town Hall into a 2-bedroom apartment is nearing completion. Most appliances have been installed. Finish work is being completed. Staff anticipate the project will be done by the end of August.

US 24 Pedestrian Improvement Project Phase II – UPDATED

Construction is underway following completion of the natural gas main relocation along US 24.

- Phoenix Ltd. has mobilized and is currently completing stormwater and drainage improvements, including new storm drain pipe and inlet structures.
- Storm drain work is expected to continue through August, with shoulder closures and one-lane traffic control utilized as construction requires.
- Following completion of the underground work, construction will progress to the remaining pedestrian and sidewalk improvements.
- Staff continue to coordinate with CDOT, the contractor, and project team on construction, traffic control, and scheduling.

Main Street Streetlighting Project

The Town has retained an electrical engineer to design new streetlights and related electrical infrastructure.

- Project area: Planning includes Main Street from the 100 through 300 blocks, as well as First Street, Williams Street, Nelson Avenue, Toledo Avenue, and Eagle Street.
- Current work: The engineer is designing the transformers, panels, and electrical infrastructure needed to support the full project.
- Long-term approach: The design will allow the Town to install streetlights and event-power pedestals in phases as funding and priorities allow.

Bellm Bridge Replacement - UPDATED

Preliminary design and data collection are underway for replacement of Bellm Bridge.

- Geotechnical review: SEH has reviewed the third draft of the geotechnical report, which now includes all information requested by the design team.
- Hydraulic and environmental work: Hydraulic analysis remains underway. The team is coordinating with the Town Attorney and Merrick on floodplain permitting and potential CLOMR/LOMR requirements. Environmental work is on hold until after the FIR submittal.
- Survey and utility coordination: Utility investigation continues, including review of an existing drainage pipe near the Anglers property and retaining wall to determine its status and any associated easements.
- Bridge design: SEH is preparing the draft FIR plan set and Structure Selection Report. The team is evaluating the bridge abutment, retaining wall interface, sidewalk width, and structure depth. A wider sidewalk would increase structure depth, while a two-span alternative could reduce depth but add significant in-channel construction complexity. Current concepts would improve freeboard to approximately six inches, though site constraints make achieving the standard two feet difficult.
- Schedule: The preliminary design review meeting is planned for October 28, with a public meeting anticipated for December 9. The schedule remains dependent on CDOT review and clearance timelines.

Little Beach Park Playground

The Town is moving forward with replacement playground equipment and improvements to the adjacent picnic area.

- Equipment order: The initial payment has been made, and the playground equipment order has been submitted to the manufacturer.
- Lead time: Equipment is expected to arrive at the end of August.
- Site preparation work is underway. Install will begin early September, and the estimated project completion will be late September / early October.

Town-Owned Highlands Parcels

Background: The Town acquired approximately 55 acres west of U.S. Highway 24 through a settlement with the former Battle Mountain developer.

Status: The parcels are now listed on the MLS as part of the Town's strategy to help offset water treatment plant costs.

First–Williams–Nelson Infrastructure Improvements Project

Project Overview: Staff discussed the project with Town Council at the April 1 meeting and have since received preliminary engineering plans and rough-order-of-magnitude cost estimates for several potential levels of improvement. The immediate need is to address a non-compliant three-inch plastic waterline and related service connections serving multiple properties near First and Williams Streets. Replacement will require significant excavation and pavement restoration.

Preliminary Project Options:

Option	Preliminary Scope	ROM Cost
Initial Phase 1	Limited replacement or repair of the problematic waterline section and associated asphalt patching. No other utility improvements are included.	Approximately \$240,000
First and Williams Waterline Improvements	Approximately 320 feet of new water main, replacement of affected service lines, completion of a water-system loop, an additional fire hydrant, pavement restoration, relocation of the trash compactor and limited utility-conflict work.	Approximately \$451,000
Comprehensive First and Williams Improvements	Waterline improvements, sewer replacement, street reconstruction, drainage, electric and communications undergrounding, streetlights, event-power infrastructure and a pedestrian connection toward Toledo Avenue.	Approximately \$945,000
Nelson Avenue Reconstruction	Roadway, drainage and sidewalk improvements between Main Street, Williams Street and 117 Nelson Avenue.	Approximately \$144,000
Upper Nelson Avenue Segment	Road reconstruction from 117 Nelson Avenue to the end of the right-of-way.	Approximately \$32,000

The broader waterline concept would replace the existing non-compliant infrastructure, add a loop between First Street and Nelson Avenue, replace affected water services and improve fire protection.

The comprehensive concept would coordinate the water work with replacement of the approximately 60-year-old sewer main, undergrounding of overhead electrical and communications facilities, drainage improvements, new streetlights, street reconstruction and a pedestrian connection between Williams Street and Toledo Avenue.

Current Direction: The Town Engineer has reduced the potential initial phase to focus on the immediate waterline problem and necessary asphalt restoration. Staff are seeking additional clarification regarding the exact limits of this phase, whether it completes the proposed water-system loop, and which service connections and water-system components would be included.

Utility Coordination: Staff will continue discussions with Xcel Energy and other utility providers regarding the feasibility of coordinating future electric undergrounding, event-power infrastructure and telecommunications conduit with later phases of the project.

Timing and Next Steps: Construction is anticipated no earlier than summer 2027. The estimates are preliminary planning figures prepared without final design or contractor pricing. Final engineering, bidding and construction-administration costs are not included and would need to be incorporated into a future project budget.

Minturn USFS Shooting Range

Colorado Parks and Wildlife has **conditionally approved the Town's \$225,000 Shooting Range Development Grant request** for Phase 1 improvements at the Two Elk–Minturn Shooting Range. The proposed work focuses on access, safety, site organization, and basic range-management infrastructure.

- **Background:** Council previously directed staff to explore Town management of the federally owned range to address long-standing safety, noise, and environmental concerns.
- **Current work:** Staff are coordinating with Colorado Parks and Wildlife on final design, budget, project scope, and grant-administration requirements.
- **USFS coordination:** Staff are also continuing work with the U.S. Forest Service on a Special Use Permit that would allow the Town to operate and manage the range.
- **Funding conditions:** The grant is reimbursement-based, and construction should not begin until Colorado Parks and Wildlife issues the final purchase order.
- **Next step:** Staff will finalize the project scope and budget, complete the remaining grant requirements, and continue the federal permitting process before physical improvements move forward.

Policy & Planning Initiatives

Community Arts & Creative Spaces Initiative

Staff are working with residents to explore practical ways to expand local arts and creative opportunities.

- Incorporate arts programming into existing Town events.
- Evaluate options for art-making, exhibits, and education.
- Identify community interest, potential partners, and feasible locations.
- Develop a more defined concept for future Town Council discussion.

Minturn Market 2027 Initiative

Staff are developing a refreshed approach to the 2027 Minturn Market focused on strengthening the Market as a community gathering place and improving the vendor and visitor experience.

- Enhance gathering spaces with improved seating, shade, and site amenities.
- Expand themed programming, including art, fitness, children's activities, and local history.
- Strengthen vendor recruitment, with an emphasis on local and youth participation. Examine reduced vendor fees for display/sale/creation of art.
- Build on community feedback and recent operational improvements to increase attendance, engagement, and length of stay.

Minturn Forward Land Use Code Update

Staff, the consultant, and the Planning Commission are continuing work on the final major sections of the land use code update.

- Current review: Article 1: General Provisions.

- Project status: Article 1 is the final substantive article remaining.
- Next step: Review the definitions article.
- Overall timeline: Completion of the definitions article will conclude the major section-by-section review of the code update.

Housing Affordability and Neighborhood Stability - UPDATED

- Staff presented information on housing affordability and regional housing authority discussions at the June 17 Town Council meeting.
- Staff are preparing a follow-up policy brief outlining the Town's current positions and priorities for future regional discussions.
- Staff participated in a Housing Partners meeting with other Eagle County jurisdictions in Avon on August 5. The group plans to meet every other month to discuss regional housing issues and coordination.

Mobile & Modular Business Pilot Program

- Town Council approved the Temporary & Mobile Business Pilot Program on February 4. The program authorizes mobile and modular business licensing on Town-owned property through October 31, 2026.
- Staff are considering options to extend the pilot for an additional year beyond October 31, 2026, while maintaining its current limited scope and scale.
- Staff are not recommending a Town Code amendment to establish or expand the program on a permanent basis at this time. Additional experience with the pilot would allow the Town to further evaluate its impacts before considering a broader program.

External Projects & Coordination

ERWSD Bolts Lake Reservoir

Staff met with ERWSD on **July 9** regarding a potential future 1041 permit application.

- **Design change:** The proposed dam along the east and northeast sides is approximately **3 feet higher** than shown in the 30% design.
- **Reason:** A higher-than-anticipated groundwater table.
- **Next step:** ERWSD may request a **pre-application meeting in September** if design and permitting work continues this year.

Holy Cross Energy – Avon-to-Gilman Transmission Line - UPDATED

Staff met with David Bleakley of Holy Cross Energy on August 5 for an update on the proposed transmission line route through Minturn and the anticipated permitting and construction schedule.

- Holy Cross Energy may begin the Town's 1041 permitting process as early as winter 2026-27 or spring 2027.
- HCE also expects to work through required permits and agreements with Union Pacific Railroad during 2027.
- If Union Pacific does not approve HCE's preferred routing through railroad-owned property, alternative routes could create additional impacts for Minturn residents and the Town.
- The earliest anticipated construction start is summer 2028, with construction expected to extend over approximately two seasons.
- Staff will continue coordinating with HCE as route, permitting, and construction plans are refined.

Maloit Park ECSD Development

Town Council approved the preliminary plat for Eagle County School District's Maloit Park development in spring 2026.

- Current work:** Ongoing coordination on planning and engineering for future improvements to Maloit Park Road.
- Community concerns:** Staff continue to identify opportunities to work with ECS Don issues beyond the formal preliminary plat conditions.
- Next step:** Maintain coordination as the development and related roadway planning advance.

Deferred Projects / Initiatives

Cemetery Road & Bridge Improvements - *Deferred: Readiness*

Staff have moved the project to deferred status after determining it is not currently a strong candidate for the Federal Lands Access Program. Proposed modifications to the crossing would require Public Utilities Commission approval, which should be secured before pursuing grant funding.

- The anticipated project scope includes repair and rehabilitation of Cemetery Bridge, reconstruction of Cemetery Road with a delineated sidewalk or trail connection, and improvements to stormwater and drainage infrastructure.
- Initial engineering and cost estimation work is complete.

Staff will continue advancing the PUC approval process, which may take 12–24 months or longer.

- Once the required approval is obtained, staff will reevaluate the project for FLAP or other applicable grant opportunities.

Eagle Park Restrooms – *Deferred: Capacity*

Staff have identified needed improvements to the Eagle Park restrooms but do not currently have the capacity to advance the project.

- **Identified need:** The decorative exterior wood has experienced significant deterioration and rot.
- **Potential improvements:** Future work may include replacement with a more durable exterior material and evaluation of heating options to support possible year-round operation.
- **Current status:** Further planning and implementation are deferred until staff capacity and funding allow.

Minturn Rd North RR Crossing Improvement – *Deferred: Capacity & Funding*

The project remains on hold pending additional coordination with Union Pacific and identification of a feasible funding strategy.

- **Current status:** The project has been assigned to Union Pacific for review.
- **Key issue:** Union Pacific requires the Town to fund 100% of the improvements.
- **Next step:** Evaluate acceptable tie replacement options with Union Pacific and follow up on the engineer's cost estimate when capacity and funding allow.

A.I. Policy Update - Capacity Deferred – *Deferred: Capacity*

Staff and Town Council have discussed developing an internal policy to guide the appropriate use of artificial intelligence by Town employees.

- **Purpose:** Establish expectations for the responsible and secure use of AI tools.
- **Next step:** Staff anticipate bringing a draft policy to Town Council for consideration by the end of the year, subject to staff capacity.

Main Street Sidewalk Extension Phase III – *Deferred: Funding & Capacity*

Preliminary engineering for the sidewalk extension south toward Maloit Park was completed in 2016.

- **Prior estimate:** Approximately **\$2.92 million** in 2016 dollars, excluding future cost escalation.
- **Grant status:** Council authorized a 2026 Safe Streets and Roads for All application, but staff were unable to meet the submission deadline.
- **Next step:** Reassess the project scope and updated cost, then pursue a future SS4A or other funding opportunity when capacity allows.

Minturn Impact Fee Study – Deferred: Readiness

- Staff issued an RFP in November 2025 for a comprehensive impact fee study.
- The study is currently on pause while staff conduct a limited asset inventory and capital improvement planning process.
- Staff will coordinate with BBC Research & Consulting on a revised project timeline and return to Council as the inventory and CIP work progresses.

Downtown Redevelopment Code Evaluation – Deferred: Capacity

Staff may evaluate whether current zoning standards—such as height and parking requirements—create barriers to redevelopment of small, constrained lots in the west side of the 100 block.

- **Timing:** Consider after completion of the current land use code update.
- **Next step:** Develop a proposed review process when staff capacity allows.

Repair/Replacement of Water Tank #2 – Deferred: Funding

Water Tank No. 2 is an aging bolted-steel tank with recurring leaks and unresolved long-term reliability concerns.

- **Prior assessment:** HDR evaluated repair and replacement options in 2025 and found that repairs may not fully resolve the tank's issues.
- **Key consideration:** Repair costs could approach a substantial portion of full replacement cost.
- **Current status:** SEH is evaluating site constraints and potential repair, replacement, or alternate-site options.
- **Next step:** Review SEH's findings and develop a recommended funding strategy.

Town Hall Capital Maintenance Projects – Deferred: Capacity & Funding

Town Hall requires several significant maintenance projects, including roof replacement and repairs to the sidewalk and parking area.

- **Current needs:** Full roof replacement and exterior pavement repairs.
- **Next step:** Develop project scopes, priorities, and budget options when staff capacity and funding allow.

Minturn North Town Parcel Future Use Study – Deferred: Capacity & Funding

The Town owns a vacant parcel at the south end of the Minturn North subdivision that was conveyed for future public use.

- **Purpose:** Evaluate how the property could help address current and future Town needs.
- **Next step:** Conduct a public planning process and develop potential use options when staff capacity and funding allow.

Town Hall Back-Up Power Upgrades – Deferred: Capacity & Funding

Town Hall currently has no backup power capability, which may limit essential operations and communications during extended outages.

- **Need:** Maintain critical functions during power disruptions.
- **Future work:** Evaluate backup power and communications options.
- **Next step:** Develop a feasible scope and funding strategy when staff capacity allows.

Modular Employee Housing Unit – Deferred: Capacity & Funding

By the end of summer, the Town expects to have four employee housing units: three apartments and one single-family home.

- **Goal:** Construct or acquire one additional employee housing unit by the end of **2027**.
- **Option under consideration:** A modular accessory dwelling unit that could provide a more affordable second non-apartment-style unit.

9. Special Presentations

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

A. Eagle County Conservation District - Beyond Lawn Presentation

Laura Bohannon and Ryan Vlaar with ECCD presented. They provided some background on what the organization does (it's mission and goals), and then spoke specifically about the Beyond Lawn program (those slides will be included in the final minutes document).

ECCD offers both technical and financial assistance for projects supporting the stewardship of land and natural resources.

The Beyond Lawn program specifically addresses the following:

- Waterwise landscaping
- Irrigation efficiency
- Firewise landscaping
- Biodiversity enhancement
- Policy guidance
- Community education

Water quantity & conservation

- 80% of outdoor water use is lost from the watershed through evaporation
- Irrigation reduction and efficiency represent the best opportunities to keep waterways healthy and flowing

This year's historic drought has driven unprecedented program demand. There is a growing waitlist for evaluations, and in response to that, Beyond Lawn is providing office hours where anyone can come by, ask questions, get some one-on-one advice. They are also working with contractors to expand access to evaluations so that they can provide evaluations.

They are adding more workshops and educational opportunities and expanding technical assistance for 2027. They also started an HOA mini grant program to help HOAs figure out how to make their properties more water wise and sustainable.

One thing about 2026 is the previous grant rebate funds are sunsetting. And so they are seeking more rebate funds going forward to help these homeowners implement these practices on their properties.

So for 2027, they've restructured rebates, and the maximum rebate will be \$500 per property per year. This is really to push the highest impact actions and spread the rebate funds over a larger area.

Rebates are first come, first served, and there are four main categories: irrigation efficiency, turf conversion, revegetation, and stormwater retention.

For every \$10,000 of rebate funds, 20 or more residents benefit.

And as before, a low cost evaluation is required for rebates.

Education is also a very large part of this program, trying to help educate landowners to empower them to make the right decisions for their landscapes.

ECCD did receive a mill levy in 2024 to be able to continue funding the program, which has allowed for more capacity and programming. The hope is that by next summer, they will have a handful of landscape companies and professionals available to help consult and advise. By working directly with landscape professionals, it can more than quadruple efforts. Currently, there is a long wait list.

Council and staff questions and comments:

Rob G. and the Council also discussed with Ms. Bohannon and Mr. Vlaar ways to be more involved in the community to get participation. They used to do a booth at the Minturn Market and will look at doing that again next year. Cindy K. has also offered to include information in upcoming Town newsletters.

Scot H. suggested that the Town work with Beyond Lawn to update the recommended plant / vegetation list in conjunction with the code update.

Gusty K. inquired as to whether a fee would apply if a landscaping company (vs. a direct Beyond Lawn representative) came to do the consultation. It would not, it would be the same as before (free consultation). The benefit to the landscapers is that they would get to network more with homeowners and draw in potential business.

A. Resolution No. 42 - Series 2026, A Variance Extension for 161 Main St.

Council Member Spence Neubauer recused himself, as he is the applicant on this project.

Council is asked to approve Resolution 42 - Series 2026 granting an extension to Variance 2024-01 at 161 Main Street.

Introduction

Stefanie and Spence Neubauer were granted relief from the rear setback in the 100 Block: A Zone District on September 3, 2024. While they worked diligently to get a building permit issued, there have been unforeseen stumbling blocks that have slowed them down. Sec. 16-21-650 states that a variance is valid for one year unless an extension is granted by Council. A one year extension was granted September 3, 2025 valid through 2026. The Applicants are requesting another one year extension.

Analysis

Upon written request, an extension of the variance permit may be granted by the Town Council, not to exceed one (1) year, if the applicant demonstrates that:

- (1) Failure to proceed with development was beyond the applicant's control.
- (2) The approved development is not speculative in nature.
- (3) The approved development still complies with this Chapter and the Community Plan.
- (4) There is reasonable likelihood that the approved development will be developed in the next year.

Based on the documentation provided, staff believes that all of these findings can be met.

There were no questions or comments from Council.

Motion by Gusty K., second by Kate S., to approve Resolution No. 42, Series 2026 – A Resolution Approving an Extension to Variance 2024-01 for 161 Main St. Motion passed 4-0.

11. Discussion / Direction Items – N/A

12. Future Agenda Items

A. Future Meeting Topics

There is currently nothing on the 9/2/26 agenda, so that meeting will be canceled.

9/16 will be the joint meeting with the Eagle County Commissioners. They will provide food at 5pm, with the meeting to begin at 5:30. The joint meeting portion is scheduled from 5:30 – 7pm, and Minturn Business Items will follow that.

13. Adjourn

Motion by Kate S., second by Spence N., to adjourn the meeting at 6:02pm.

Eric Gotthelf, Mayor

ATTEST:

Jay Brunvand, Town Clerk



To: Mayor and Council

From: Jay Brunvand

Date: October 7, 2026

Agenda Item: El Fraile llc, DBA The Mexican Bar and Grill

REQUEST:

Staff is requesting Council to review and approve the attached annual renewal of a Hotel and Restaurant Liquor License for El Fraile llc, DBA The Mexican Bar and Grill located at 160 Railroad Ave.

INTRODUCTION:

This establishment has an existing H&R License and this is the annual renewal and staff is requesting approval through the Consent Agenda.

ANALYSIS:

Not Applicable

COMMUNITY INPUT:

Not Applicable

BUDGET / STAFF IMPACT:

The applicant has submitted the required fee of \$125.00.

STRATEGIC PLAN ALIGNMENT:

In accordance with Strategy #4 the Town will advance decisions/projects/initiatives that expand future opportunity and viability for Minturn. Both as an employer and a sales tax contributor these businesses each help further Minturn.

RECOMMENDED ACTION OR PROPOSED MOTION:

This item is approved through the Consent agenda and no separate motion is required.

ATTACHMENTS:

- Application and supporting documentation for the license renewal.

DR 8400 (05/05/25)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

**THE MEXICAN BAR &
GRILL**
PO BOX 1415
Minturn CO 81645

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	750.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☒ Paid by check
☐ Paid Online

Uploaded to MoveIt on Date

Licensee Name

EL FRAILE LLC

Doing Business As Name (DBA)

THE MEXICAN BAR & GRILL

Liquor License Number

License Type

Hotel & Restaurant (city)

Sales Tax License Number

Expiration Date

Due Date

10/28/2026

09/13/2026

Business Address

Street Address

Phone Number

160 RAILROAD AVENUE

City, State, ZIP Code

Minturn CO 81645

Mailing Address

Street Address

PO BOX 1415

City, State, ZIP Code

Minturn CO 81645

Email

Operating Manager

Date of Birth

Juan Estrada

Home Address

Street Address

Phone Number

160 Railroad Ave Apt 3

City

State

ZIP Code

Minturn

CO

81645

1. Do you have legal possession of the premises at the street address? ☐ Yes ☐ No

Are the premises owned or rented?

☐ Owned

*If rented, expiration date of lease

☒ Rented*

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? ☐ Yes ☐ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit? ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?

☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?

☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?

☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Juan Estrada

Title
Owner

Signature

[Redacted Signature]

Date (MM/DD/YY)

08-28-26

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

[Redacted Signature]

Title Attest

Signature Date (MM/DD/YY)



To: Mayor and Council

From: Jay Brunvand

Date: October 7, 2026

Agenda Item: Annual renewal of Retail Liquor License

REQUEST:

Staff is requesting Council to review and approve the attached annual renewal of a Retail Liquor License for Minturn Mile liquors llc, DBA The Minturn Mile Liquor Store located at 341 Main St.

INTRODUCTION:

This establishment has an existing Retail License and this is the annual renewal.

ANALYSIS:

Not Applicable

COMMUNITY INPUT:

Not Applicable

BUDGET / STAFF IMPACT:

The applicant has submitted the required fee of \$125.00.

STRATEGIC PLAN ALIGNMENT:

In accordance with Strategy #4 the Town will advance decisions/projects/initiatives that expand future opportunity and viability for Minturn. Both as an employer and a sales tax contributor these businesses each help further Minturn.

RECOMMENDED ACTION OR PROPOSED MOTION:

This item is approved on the Consent Agenda, no separate motion is required.

ATTACHMENTS:

- Application and supporting documentation for the license renewal.

DR 8400 (05/05/25)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

MINTURN MILE LIQUORS
PO BOX 1603
Vail CO 81658

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	477.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 477.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one- time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☒ Paid by check

Uploaded to MoveIt on Date

☐ Paid Online

Licensee Name

CROWDER GAIL W. MINTURN MILE LIQUORS, LLC

Doing Business As Name (DBA)

MINTURN MILE LIQUORS

Liquor License Number

License Type

Retail Liquor Store (city)

Sales Tax License Number

Expiration Date

Due Date

11/15/2026

10/01/2026

Business Address

Street Address

341 MAIN STREET

Phone Number

City, State, ZIP Code

Minturn CO 81645

Mailing Address

Street Address

PO BOX 1603

City, State, ZIP Code

Vail CO 81658

Email

Operating Manager

Date of Birth

PAULINA JEAN CROWDER

Home Address

Street Address		Phone Number
312 MT TRAVER DR.		[REDACTED]
City	State	ZIP Code
LEADVILLE	CO	80461

1. Do you have legal possession of the premises at the street address?..... ☒ Yes ☐ No

Are the premises owned or rented?

☒ Owned

*If rented, expiration date of lease

☐ Rented*

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... ☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

GEORGE M CROWDER MINTURN MILE LIQUORS, LLC

Title

member (managing)

Signature

Date (MM/DD/YY)

9/8/26

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Town of Minturn

Title

Attest

Signature

Date (MM/DD/YY)



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-4049
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

To: Mayor and Town Council
CC:
Date: 8/31/26 1:42 PM
RE: Liquor License

During the September 16 Council Meeting you will consider and be asked to approve a Spiritous Liquor Manufacturer's Expanded Alcohol Beverage Liquor Permit. This application is from Eagle River Distilling llc, dba Minturn Whisky Spence Neubauer Member/Manager located at 161 Main St.. As there is a current and active distilled spirits tasting room liquor permit on the premises, the owners have filed the necessary application to expand the current menu to allow sales of beer, wine, and other spirituous liquors specifically NOT distilled or brewed on sight or soley by Minturn Whisky as required under the existing permit.

This request is a request for a brand new class of license that was approved by the 2026 legislature and signed into law effective August 2026 to allow for expanded liquor offerings. This expanded use will include limited food service. Transfer the existing Liquor License in to their name.

- Important: this process DOES require a Public Hearing

Staff recommends approval of this permit as presented.

Recommended Motion: *"I move to approve a Spiritous Liquor Manufacturer's Expanded Alcohol Beverage Liquor Permit. This application is from Eagle River Distilling llc, dba Minturn Whisky Spence Neubauer Member/Manager located at 161 Main St.. as presented."*

Please contact me if you have any questions, jay.

**TOWN OF MINTURN
LIQUOR LICENSING AUTHORITY**

Follow-up findings and report for application of an application for Spiritous Liquor Manufacturer's Expanded Alcohol Beverage Liquor Permit

Owner Name and Address: Eagle River Distilling llc, dba Minturn Whiskey CO Spence Neubauer 161 Main St, Minturn

Establishment Name and Address: Eagle River Distilling llc, dba Minturn Whiskey CO PO Box 1253, Minturn

TO THE ABOVE APPLICANT AND OTHER INTERESTED PARTIES;

Pursuant to Colorado Revised Statutes, 44-47-312(1), the applicant is hereby advised that with regard to the application for a Spiritous Liquor Manufacturer's Expanded Alcohol Beverage Liquor Permit, an investigation has been made, and based on the results thereof, the following has been determined:

That the application was filed on August 10, 2026 in the Town Clerk/Treasurer's office and a public hearing has been scheduled for Wednesday September 16, 2026. In accordance with C.R.S. 44-47-311(1) the Town must hold the application for not less than 30 days; this hearing date represents 38 days. As of this writing, I have received no concerns either written or verbal, pro or con.

That the premise being considered has previously and currently operates as Spiritous Liquor Manufacturer's Liquor Permit and tasting room and is applying for a new class of license to allow him to also sell beer, wine, and spiritous alcohol (expanded use).

That the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on Friday August 25, 2026 at least 30 days prior to the hearing, and that the publication of the hearing was published in a newspaper of general circulation on September 2, 2026 at least 10 days prior to the Public Hearing.

That from the evidence submitted the applicant continues to own the premises where the proposed liquor license will be utilized.

That selling liquor in the manner currently proposed in the application is not in violation of the zoning codes as stated in the Minturn Municipal Building Code – Chapter 16. The Minturn Planning Department has confirmed this operation will not require a Conditional Use, does not violate any municipal codes, and has sufficient parking as per Minturn Code.

That pursuant to C.R.S. 44-47-313(1)(d) – Restrictions for applications for new license, the building where the applicant proposes to exercise the privilege of selling liquor at retail does not appear to be within 500 feet from any public or parochial school or the principal campus of any college, university or seminary.

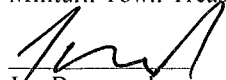
That the Minturn Town Clerk has conducted a background investigation on Spence Neubauer, the owner and manager of Minturn Whisky and did not find any unresolved issues that would preclude Mr. Neubauer from obtaining a liquor license nor information which would lead to further background investigation. Although, Staff recommends approval by the Minturn Town Council Staff also recommends the following conditions to be placed on the license approval:

- As a minimum the licensee, manager and a server be server trained by an authority such as T.I.P.S and that a certified server be on duty at all times whil alcoholic beverages are served. This condition is recommended to be met prior to opening and updated as needed with documentation provided to the Minturn Police Dept.
- That the Liquor Authority emphasize the requirement of operating an orderly establishment.

The public hearing on this application will be held on Wednesday, September 16, 2026 at 5:30pm in the Council Chambers of the Minturn Community Center, 302 Pine St, Minturn, CO. At said hearing, the applicant shall have an opportunity to be heard regarding all matters related to this application, including all matters set forth herein.

The applicant is advised and encouraged to read a copy of the State of Colorado Liquor and Beer Codes and Regulations.

Local Liquor Licensing Authority
Minturn Town Treasurer


Jay Brunvand

Dated this 10th day of September, 2026.

Application for Spirituous Liquor Manufacturer's Expanded Alcohol Beverage Permit

Section A – Applicant Information

received 8/10/26

Name of Applicant (Must appear exactly as on current Colorado Liquor License)

Minturn Whisky Co.

Business Name

Eagle River Distilling LLC

Doing Business As (If applicable)

Minturn Whisky Co.

Applicant Manufacturer and Sales Room Liquor License Number

[REDACTED]

Noncontiguous Location Permit Number (If applicable)

[REDACTED]

Business Phone Number

[REDACTED]

Business Email Address

[REDACTED]

Street Address

23698 US 24, Unit E-1

City

Minturn

County

Eagle

State

CO

ZIP Code

81645

Mailing Address

PO Box 1253

City

Minturn

County

Eagle

State

CO

ZIP Code

81645

Sales Room Address for which permit is sought

(Only one permit allowed per permanent sales room and a noncontiguous location)(include unit or apartment number)

161 Main St

City

Minturn

County

Eagle

State

CO

ZIP Code

81645

Check the option that applies.

☒ Permanent Sales Room

☐ Noncontiguous Sales Room

8
38

Section B – Affirmations

The applicant confirms compliance with the following requirements by checking "Yes" for each:

1. The Applicant affirms they have complied with local zoning restrictions..... ☒ Yes ☐ No
2. The Applicant confirms they are licensed to sell distilled spirits of their own manufacture..... ☒ Yes ☐ No
3. The Applicant understands that the privilege of this permit only applies at the sales room address listed on this application..... ☒ Yes ☐ No
4. The Applicant understands that any alcohol received to sell at the sales room must be acquired from a licensed wholesaler with the state..... ☒ Yes ☐ No
5. The Applicant understands that any alcohol sold at the sales room that was not of their own manufacture can only be sold for on-premises consumption..... ☒ Yes ☐ No
6. The Applicant understands that alcohol acquired from a wholesaler cannot be sold for takeout/delivery..... ☒ Yes ☐ No
7. The Applicant understands that the salesroom cannot sell alcohol acquired from a wholesaler before receiving an expanded alcohol beverage permit from the Local and State Licensing Authorities..... ☒ Yes ☐ No
8. The Applicant understands that sales of alcohol acquired from a wholesaler cannot exceed 50% or more of the gross annual revenue from alcohol beverage sales..... ☒ Yes ☐ No
9. The Applicant understands that books and records for all alcohol sales (regardless of source) must be maintained for at least 3 years..... ☒ Yes ☐ No
10. The Applicant understands that books and records for all acquisitions of alcohol from a wholesaler must be maintained for at least 3 years..... ☒ Yes ☐ No

Section C – Oath of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code which affect my license.

Printed Name

Spence Neubauer

Title

Member

Signature

[Redacted Signature]

Date (MM/DD/YY)

[Redacted Date]

Section D – Report and Approval by the Local Licensing Authority (LLA) (City/County)

State Permit Fee: \$425

The \$425.00 payment must be made to the Liquor and Tobacco Enforcement Division, which will be deposited into the Old Age Pension Fund.

Local Permit Fee: \$75

The \$75.00 must be paid to the Local Licensing Authority in addition to the Local Permit Application Fee listed below.

Local Permit Application Fee \$75.00 (Not to exceed \$1,000.00, per location dependent upon LLA)

1. Complies with section 44-3-301(2)(a), C.R.S..... ☒ Yes ☐ No
2. Complies with section 44-3-311, C.R.S..... ☒ Yes ☐ No
3. Complies with section 44-3-312, C.R.S..... ☒ Yes ☐ No
4. Complies with section 44-3-313, C.R.S..... ☒ Yes ☐ No
5. Confirms that all Local Licensing Application and Permit fees have been paid.... ☒ Yes ☐ No

The foregoing permit has been examined; and the premises, business to be conducted are satisfactory. We do report that such permit, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 3, C.R.S. and Liquor Rules. **Therefore, this permit is approved.**

Local Licensing Authority for

Phone Number

☐ Town, City ☐ County

Printed Name

Title

Applicant Signature

Date (MM/DD/YYYY)

FY 2027 BUDGET SCHEDULE

2026 DATE	DESCRIPTION	NOTES	TO DO
APRIL THROUGH AUGUST 2026	STAFF REVIEW AND PREPARATION	REVIEW BUDGET AND FIELD QUESTIONS FROM STAFF AS NECESSARY. STAFF WILL HAVE OPPORTUNITY TO SUPPLY INPUT ON BOTH THEIR BUDGET AND CIP NEEDS	
SEPTEMBER 2026	DISCUSSION ITEMS OR MANAGER'S REPORT AS NEEDED	Discuss Preliminary Budget concerns and receive direction from Council as needed	Council to review Special Projects and Water Matters
10/7/2026	COUNCIL MEETING	REVIEW BUDGET HIGHLIGHTS AND FIELD QUESTIONS FROM COUNCIL AS NECESSARY TO GAIN BUDGET INPUT AND DIRECTION FROM COUNCIL COUNCIL WILL FORMALLY ACCEPT THE BUDGET AS REQUIRED BY C.R.S 29-1-106(1) This will be a time for Council comments and Direction as well.	Council to receive Preliminary electronic Budget by October 1 AFTER MEETING POST AND PUBLISH IN NEWSPAPER THE "NOTICE OF BUDGET"
11/4/2026	COUNCIL MEETING	PUBLIC HEARING ON THE PROPOSED BUDGET AS ACCEPTED ON OCTOBER 3RD (ONLY ONE PUBLIC HEARING SCHEDULED)	
11/18/2026	COUNCIL MEETING	1ST READING OF BUDGET ORDINANCES: - BUDGET ADOPTION ON FIRST READING - MILL LEVY ADOPTION ON FIRST READING - FY 2026 SUPPLEMENTAL APPROPRIATION ON FIRST READING - TOWN FEE ADOPTION ON FIRST READING	PUBLISH ORDINANCES BY TITLE ONLY (FIRST READING) IN NEWSPAPER
12/2/2025	COUNCIL MEETING	2ND READING OF BUDGET ORDINANCES: - BUDGET ADOPTION ON FINAL READING - MILL LEVY ADOPTION ON FINAL READING - FY 2026 SUPPLEMENTAL APPROPRIATION ON FINAL READING - TOWN FEE ADOPTION ON FIRST READING	PUBLISH ORDINANCES BY TITLE ONLY (SECOND READING) IN NEWSPAPER

Mail to:

Glenwood Springs

201 14th Street
Suite 200
Glenwood Springs, CO 81602

Aspen

0133 Prospector Road
Suite 4102-J
Aspen, CO 81611

Basalt

200 Basalt Center
Suite 200
Basalt, CO 81621

Ridgway

565 Sherman Street
Suite 6
Ridgway, CO 81432

DATE: September 16, 2026
TO: Town of Minturn Mayor and Town Council
FROM: Richard Peterson-Cremer, Glenwood Springs Assistant City Attorney
RE: Resolution of Support for Glenwood Hot Springs Protection Act

In July, Representative Hurd and Senators Bennet and Hickenlooper introduced H.R. 9826 and S. 5101, the Glenwood Hot Springs Protection Act (the “Act”), which will prohibit expansion of the Mid-Continent Limestone Quarry (the “Quarry”) on Bureau of Land Management (“BLM”) land outside of Glenwood Springs. The Quarry has been in operation since 1982 and currently operates under a 14-acre permit. In 2019 the new owner submitted an application to BLM to expand the Quarry permit to over 400 acres. The expansion proposal would essentially remove the hillside behind the Glenwood Caverns Adventure Park above Glenwood Springs, require hundreds of daily truck trips to the rail loadout, and be visible from most locations in the City. It would also potentially threaten the hot springs aquifer that supplies water to the Glenwood Hot Springs Pool and the Iron Mountain Hot Springs.

The Quarry owner continues to press for expansion, though presently at a smaller scale, that continues to threaten the hot springs and Glenwood Springs’ economic engine. As a result of years of advocacy by the City, local businesses, and concerned residents, the area’s Congressional representatives introduced the Act in order to block processing of any application to expand the Quarry.

The Glenwood Springs City Council has declared September 4 as “Love Glenwood Day” in partnership with the Glenwood Springs Citizens Alliance, which has additional information on the Quarry and proposals to expand it at <https://loveglenwood.org/>.

The City of Glenwood Springs respectfully requests that the Town of Minturn demonstrate their support for the Act by passing the resolution attached below.

**TOWN OF MINTURN, COLORADO
RESOLUTION NO. 43 - SERIES OF 2026**

**A RESOLUTION SUPPORTING S. 5101 AND H.R. 9826, THE
GLENWOOD HOT SPRINGS PROTECTION ACT**

WHEREAS, the Town of Minturn is a mountain municipality similar to Glenwood Springs, and affirms the strong cultural, social and economic ties between the two communities; and

WHEREAS, the natural hot springs resources in Glenwood Springs provide health, recreational and economic benefits to Minturn residents; and

WHEREAS, since 1982, the Mid-Continent limestone quarry has been operated in close proximity to the Glenwood Springs city limits on federal public land managed by the U.S. Bureau of Land Management; and

WHEREAS, the operator of the Mid-Continent Limestone Quarry is seeking a new mining permit with the intent of expanding to 56 acres from the current size of 16 acres; and

WHEREAS, any expansion of the mine poses a serious and irreversible risk of damage to the fragile groundwater network, which channels snowpack and rainfall downward from the Flat Tops mountains to the artesian hot springs that emerge along the Colorado River in Glenwood Springs; and

WHEREAS, the representative for Colorado's third congressional district – Representative Jeff Hurd; and the senators for the State of Colorado – Senator Michael Bennet and Senator John Hickenlooper – recognize the unified community opposition to the mine expansion and have introduced the bi-partisan Glenwood Hot Springs Protection Act (S. 5101 and H.R. 9826) that would prohibit the U.S. Secretary of Interior from processing or approving any application to expand the federal permit for limestone mining in the vicinity of the quarry; and

WHEREAS, the Town of Minturn desires to see the Glenwood Hot Springs Protection Act enacted by Congress and passed into law.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF MINTURN, COLORADO:**

THAT, The above recitals are hereby incorporated as findings by the Town of Minturn.

THAT, Town Council hereby endorses S. 5101 and H.R. 9826, the Glenwood Hot Springs Protection Act, as introduced in the 119th Congress by U.S. Rep. Jeff Hurd and U.S. Sens. Michael Bennet and John Hickenlooper.

THAT, Town Council further urges the respective chambers of the U.S. Congress to take up and enact the Glenwood Hot Springs Protection Act.

INTRODUCED, READ, APPROVED, ADOPTED AND RESOLVED this 16th day of September, 2026.

TOWN OF MINTURN, COLORADO

Eric Gotthelf, Mayor

ATTEST:

Jay Brunvand, Town Clerk

**TOWN OF MINTURN, COLORADO
RESOLUTION NO. 44 – SERIES 2026**

**AN RESOLUTION OF THE TOWN OF MINTURN,
COLORADO IMPOSING OUTDOOR WATERING
RESTRICTIONS WITHIN THE TOWN OF MINTURN**

WHEREAS, the Town of Minturn (“Town”) is a legal and political subdivision of the State of Colorado for which the Minturn Town Council (“Town Council”) is authorized to act; and

WHEREAS, The Town of Minturn has specific legal limitations on the amount of water that can be diverted or otherwise used throughout the year; and,

WHEREAS, The Town of Minturn’s water use as set forth within various legal water right decrees is affected during low stream flow and otherwise as affected by drought conditions; and,

WHEREAS, the Town’s senior water rights are beneficiaries of the Historic User Pool in Green Mountain Reservoir (“HUP”); and,

WHEREAS, in the first time since its creation in 2026 the HUP did not fill and stopped releasing water for its beneficiaries in August; and,

WHEREAS, the Town has released augmentation supplies under water storage contracts to allow the Town to provide water service sine the HUP stopped releasing water; and

WHEREAS, the Town can save its augmentation supplies and benefit from releases of water pursuant to an Emergency Substitute Water Supply Plan for the Colorado River District which will operate through October 31, 2026 but only if the Town limits outdoor watering to one day per week; and

WHEREAS, Minturn desires to take advantage of the SWSP and limit outdoor watering to only one day per week for all properties served by Minturn’s water system; and

WHEREAS, Section 13-2-130 of the Minturn Municipal Code allows for the imposition of outdoor water use restrictions; emergency restrictions;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MINTURN, COLORADO:

SECTION 1. The foregoing recitals are incorporated herein as if set forth in full.

SECTION 2. The Town of Minturn will implement restrictions of outdoor watering to only one day per week for all properties served by Minturn’s water system beginning September 21, 2026. This restriction shall end, unless extended by the Council, on December 31, 2026.

SECTION 3. Pursuant to Municipal Code Sec. 13-2-130 this Resolution is declared an

emergency effective September 21, 2026 by Town Manager Rob Gutierrez.

INTRODUCED, READ, APPROVED, ADOPTED AND RESOLVED THIS 16th DAY OF SEPTEMBER, 2026.

TOWN OF MINTURN:

By: _____
Eric Gotthelf, Mayor

ATTEST:

Jay Brunvand, Town Clerk



Town of Minturn
301 Boulder St #309
Minturn, CO 81645
970-827-5645
council@minturn.org
www.minturn.org

FUTURE MEETING AGENDA ITEMS

Below reflects proposed topics to be scheduled at future Town Council meetings and is informational only. Dates and topics are subject to change.

October 7, 2026

- Special Presentation – Aging Well Roadmap (Eagle County Public Health Aging Well Program)
- Discussion of Mobile/Modular Business Pilot Program
- Discussion / Direction Regarding Future / 2027 Staffing and Pay / Benefits
- FY2027 Budget review and acceptance
- Resolution ___ - Series 2026 Approving the 2026 Historic Preservation Plan
- Resolution ___ - Series 2026 Approving a USFS Special Use Permit Application for the Shooting Range
- Ordinance ___ - Series 2026 Updating the Water Moratorium

October 21, 2026:

- Comcast Franchise Agreement Renewal

November 4, 2026:

- FY 2027 Budget – Public Hearing

November 18, 2026:

- FY 2027 1st Reading of Budget Ordinances to pass the budget:
 - i. Ord #1 is the 2026 supplemental appropriation
 - ii. Ord #2 is the 2027 annual fee schedule
 - iii. Ord #3 is the 2027 mill levy
 - iv. Ord #4 is the 2027 budget appropriation
- Executive Session – ECSO Contract Review / Amendment

December 2, 2026

- FY 2027 2nd Reading of Budget Ordinances

Dates to be Determined / Long Term Scheduling:

- Landscaping Requirements (and water emergency exemptions) Discussion / Update
- Ordinances Adopting the 2024 Model Traffic Code (with Amendments and Updated Court Fines / Fees Schedule) – Legal/Krieg & Brunvand
- Flavored Tobacco Ban Discussion (Discussion / Direction)