



Official Minutes

Historic Preservation Commission Regular Meeting | 5:30 PM

Tuesday, May 5, 2026

Town Hall / Council Chambers - 302 Pine St Minturn, CO

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate.

This agenda and meetings can be viewed at www.minturn.org.

Meeting Access Information and Public Participation:

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/89730783469>

Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 897 3078 3469

Please note: All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five minutes for public comment.

Public Comments: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Madison Harris, Planner II, prior to the meeting and will be included as part of the record.

1. Call to Order

HPC Vice Chair Robert Creasy called the meeting to order at 5:32 p.m.

2. Roll Call and Pledge of Allegiance

Members present: HPC Chair Ken Halliday, HPC Vice Chair Robert Creasy, and HPC Members Lynn Teach, and Tammy Ramsey.

Staff Member Present: Planner II Madison Harris.

Note: Tracy Andersen, Dan Brown, and Kelly Toon are excused absent.

3. Approval of Regular Agenda

Opportunity for amendment or deletions to the agenda.

Motion by Ken H., second by Lynn T., to approve the agenda as presented. Motion passed 3-0.

Note: Tammy R. is a non-voting advisory member and Tracy A., Dan B. and Kelly T. are excused absent.

4. Approval of Minutes

A. March 17, 2026

Motion by Lynn T., second by Robert C., to approve the minutes of March 17, 2026 as presented. Motion passed 3-0.

Note: Tammy R. is a non-voting advisory member and Tracy A., Dan B. and Kelly T. are excused absent.

5. Declaration of Conflicts of Interest

No conflicts of interest.

6. Public Comments

No public comment.

7. Special Presentations

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

8. Business Items

Items and/or Public Hearings listed under Business Items may be old or new and may require review or action by the Council.

9. Discussion / Direction Items

A. Historic Resource Survey Update

Note: Tracy A. arrived at 5:38 p.m.

Ken H. raised a question of what to do with this information after they're done.

- Robert C. thinks they need to be posted to the website and do an awareness campaign to let people know this has been done.
- Lynn T. explained what Chaffee County did for her historical home: putting on a list (acknowledging not registered), doing research on previous owners and work done, providing that research to the property owners.

Ken H. would like to get direction from the Town Council on what they would like to do with this new information.

- Tracy A. agrees with Ken H. We should have a clear list of the benefits to show to Council.

Robert C. would like a clear summary of the benefits of a historic district.

Ken H. would also like to revisit local incentives.

B. Historic Preservation Plan Update

Lynn T. suggested something to do with the First St./Williams St. redesign. Increase more information in little places around town. Get more visible referencing to the public.

Ken H. would like to see focus on communication and awareness with the community. Robert C. would like to expand on Goal #2, leave Goal #1 alone except for getting rid of the action items already accomplished, and add to Goal #3 how it intertwines with Goal #2.

Lynn T. suggested talking to the Chair of Radio Free Minturn for a little weekly "did you know" segment.

Tracy A. suggested an info board at a couple of the concert series with a QR code for donations.

Ken H. would like to better utilize the market, radio, and concert series to draw

awareness.

Lynn T. asked how to get into the daily paper, is this something we have to pay for?

Direction was that Ken H. and Madison H. should collaborate together to draft the new preservation plan in advance of the next meeting

10. Staff Reports

11. Historic Preservation Commission Comments

Ken H. gave an update on the relocation of the Meyer's Barn.

Tracy A. used to work for the Nature Conservancy where she created slideshows for education and outreach that were given periodically. Would like to do something similar about what we've done with the historic program so far.

- Robert C. suggested partnering with Walking Mountains to tie historic preservation and sustainability together.
- Lynn T. suggested this be on a loop in the tent at the market.

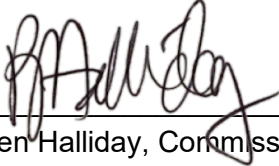
12. Future Agenda Items

- How do we want to utilize the info from the survey and talk with Council on direction
- Update to historic preservation plan

13. Adjourn

Motion by Ken H., second by Lynn T., to adjourn the regular meeting of May 5, 2026 at 6:42 p.m. Motion passed 4-0.

Note: Tammy R. is a non-voting advisory member and Dan B. and Kelly T. are excused absent.



Ken Halliday, Commission Chair

ATTEST:



Jay Brunvand, Town Clerk

