



Official Minutes
Town Council Regular Meeting | 5:30 PM
Wednesday, June 3, 2026
Town Hall / Council Chambers - 302 Pine St Minturn, CO

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate.
This agenda and meetings can be viewed at www.minturn.org.

Meeting Access Information and Public Participation:

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/87645700256>

Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 876 4570 0256

Please note: All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five minutes for public comment.

Public Comments: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Jay Brunvand, Town Clerk, prior to the meeting and will be included as part of the record.

1. Call to Order

Mayor Eric Gotthelf called the meeting to order at 5:30pm.

2. Roll Call and Pledge of Allegiance

Council present: Mayor Eric Gotthelf, and Town Council Members Gusty Kanakis, Lynn Feiger, Spence Neubauer, Tom Priest, MacKenzie Hanna. Kate Schifani was excused absent.

Staff Members Present: Town Manager Rob Gutierrez (Zoom), Town Clerk Jay Brunvand, Town Attorney Mike Sawyer, Town Engineer Jeff Spanel (Zoom), Deputy Clerk Cindy Krieg (Zoom).

3. Approval of Consent Agenda

Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.

A. 05-20-2026 Minutes

Motion by Gusty K., second by Spence N., to approve the June 3, 2026 Consent Agenda as presented. Motion passed 6-0.

4. Approval of Regular Agenda

Opportunity for amendment or deletions to the agenda.

Motion by Gusty K., second by Tom P., to approve the June 3, 2026 Regular Agenda as presented. Motion passed 6-0.

5. Declaration of Conflicts of Interest

6. Public Comment

Citizens are invited to comment on any item on the Consent Agenda, or not on the regular Agenda subject to a public hearing. Please limit your comments to five minutes per person unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.

Andie Noakes, Eagle, CO

Ms. Noakes is a candidate for Eagle County Assessor, and spent a few minutes introducing herself and her background. Her information can be found at <https://www.andienoakes.com/>.

7. Council and Committee Reports

Spence N: Attended the CORE Transit IT committee meeting. They are currently drafting an AI policy. Spence recommended that we draft one, especially given some new legislation (SB26-189) effective Jan 1.

Gusty K. reminded everyone about Town Cleanup Day on June 13th and First Friday this Friday 6/5 (along with the GoPro Mountain Games this weekend).

8. Staff Reports

A. Manager's Reports

Council Meeting Follow Up

Speeding Concerns on Pine/Boulder

- Staff are evaluating several options to reduce vehicle speeds on Pine Street and Boulder Street, including both short-term and longer-term measures.
- Staff completed an initial speed study on the 500 block of Pine Street from April 2 through April 8. That study recorded 175 total vehicles, an average daily traffic volume of approximately 25 to 28 vehicles, an average speed of 14.76 mph, and an 85th percentile speed of 18 mph. The highest recorded speed of 30 mph occurred during the study period.
- Staff continue to collect and track speed data in the Pine/Boulder area to better understand traffic patterns and determine whether additional traffic-calming measures are warranted.
- Staff are planning to bring this issue to Town Council for further discussion at the May 20 meeting.

Other Updates

Safe Streets for All Safety Action Plan

- **Background:** In 2024, the Town participated in the federal Safe Streets and Roads for All program, which funded preparation of a Safe Streets for All Safety Action Plan. The

plan was prepared with assistance from Stolfus Engineering and was adopted by Town Council in early 2025.

- **Grant Reimbursement:** Although the work was completed, the Town had not previously requested or received reimbursement from the Federal Highway Administration for the grant-funded work. Over the past nine months, the Town Clerk-Treasurer and Town Manager have been working to complete the reimbursement process.
- **Status:** Staff received approval last week for reimbursement of the full **\$80,000 grant award** owed to the Town.

Capital Projects

New Water Treatment Plant (WTP)

- **Design/Review:** Design remains approximately 90% complete and has been accepted by CDPHE for formal review. Local building and zoning review submittals have also been made.
- **Construction Contractor Selection:** The construction bid process closed on April 3. The Town received three bids: JHL Constructors – \$12,547,730; Native Sun – \$12,868,335; and RN Civil – \$13,673,335. After review by HDR, Council selected JHL Constructors, LLC at the April 15 meeting as the contractor for the New Water Treatment Plant project.
- **Construction Contract:** Staff are working with the Town Attorney and JHL Constructors to negotiate and finalize the construction contract, including legal review, financing-related conditions, bonding, insurance, and other required contract documents.
- **Construction Administration:** Staff have been working with HDR to negotiate a construction administration contract for the project. HDR's proposal includes engineering services during construction, review of submittals and RFIs, change order support, record drawings, weekly construction meetings, construction observation, startup and commissioning support, and PLC/HMI programming for plant controls and remote operation. HDR's subconsultant, Swiftwater Solutions, would provide resident project representative and commissioning services, including field observation, progress reporting, pay application review, startup coordination, and support from a licensed Class A water treatment operator.
- **Construction Administration Cost Negotiation:** Staff have been negotiating with HDR to reduce the overall cost of the construction administration contract. HDR's earlier proposal totaled approximately **\$1,114,161** and included full-time construction observation by Swiftwater Solutions. The revised scope totals approximately **\$923,274**, a reduction of about **\$190,887**, and shifts SWS field observation from full-time to part-time observation at three days per week while maintaining startup, commissioning, PLC/HMI programming, submittal/RFI review, change order support, and project closeout services. Staff will bring this item forward for further discussion at the May 6 Council meeting.
- **Financing:** The Town has closed on financing with Alpine Bank for the New Water Treatment Plant project. The financing structure includes a 24-month construction draw period, an initial 5.0% fixed rate, and repayment secured by net water enterprise revenues. Based on current assumptions, average annual debt service is estimated at approximately \$797,820 beginning in 2028.

Minturn Bike Park 2026 Improvements

- **Planned Work:** Staff are planning improvements in **May 2026** to the bike jump features and dual slalom course.
- **Coordination:** Work will be completed by **VVMTA** with Town support.
- **Purpose:** Improvements are intended to improve **safety, ride quality, and long-term usability** for a range of skill levels.

Town Hall 2-Bedroom Apartment Reconstruction

- **Status:** Work is underway on this project.

Taylor Avenue Repaving Project

- **Status:** Design and bidding are complete, and initial test digging has occurred.
- **Award:** Town Council approved **Schofield Excavating** on **March 18** based on the lowest bid of **\$453,638.80**.
- **Next Step:** Construction has begun. Concrete work will start on June 3rd, and paving should begin the week of June 22nd, if not sooner. The goal is to have paving complete prior to the July 4th holiday.

US 24 Pedestrian Improvement Project Phase II

- **Status:** Negotiations with **CDOT, Xcel Energy, and Phoenix Industries** have been completed.
- **Council Action:** Council approved a change order in the amount of **\$99,991.88** on **February 18**.
- **Next Steps:** **Xcel gas line relocation work** is anticipated to begin the **first week of May 2026**.

Main Street Streetlighting Project

- **Status:** Staff continue to pursue **Holophane** as the preferred streetlight manufacturer, and preliminary fixture and pole concepts have been informally reviewed by **CDOT**.
- **Coordination:** Staff are continuing to coordinate with **Xcel Energy** on electrical service and related utility planning.
- **Timing:** The anticipated construction timeline for portions of this project is being pushed back as staff evaluate incorporating some of these improvements into the proposed **First-Williams-Nelson Infrastructure Improvements Project**.

Bellm Bridge Replacement

- **Status:** The Town has secured **\$4,000,000** through CDOT's **Off-System Bridge Grant Program**. Contracts with **SEH** and **Kumar & Associates** have been finalized, and bridge design is underway. Staff also submitted the project to **Congressman Neguse's office** for consideration for **Congressionally Directed Spending**.
- **Next Steps:** Staff will continue advancing design, coordinating grant programming and contracting with CDOT, and pursuing the remaining funding needed for the project.

Little Beach Park Improvements

- **Completed Work:** The new retaining wall and asphalt access road are complete.
- **Design:** Staff have been working with **Rocky Mountain Recreation** on an initial playground design for public and Council review in the coming weeks.

- **Site Preparation:** Staff are coordinating with **Public Works** and the **Town Engineer** to relocate a water line and complete additional excavation needed to prepare the site for the new playground.

Minturn Community Garden:

- **Watering:** The Town has purchased a drip system to allow for efficient watering during water restrictions. This is in the process of being implemented.

First–Williams–Nelson Infrastructure Improvements Project

- **Status:** Staff discussed this project with Town Council at the **April 1** meeting and are continuing to evaluate potential scope and feasibility.
- **Primary Driver:** The project is being explored because there is a **non-compliant water service line** beneath **First Street** that currently serves multiple properties and will require extensive excavation to replace.
- **Potential Improvements:** In addition to water line replacement, staff are evaluating related improvements including **street repairs and repaving**, creation of a **public plaza/flex space on First Street**, new **power infrastructure to support events**, and installation of **conduit for future telecommunications and fiber infrastructure**.
- **Coordination:** Staff are also in discussion with **Xcel Energy** regarding the potential to **underground electric lines** in this area.
- **Timing:** At this time, staff expect this would be a **summer 2027 project at the earliest**.

Other Projects

Eagle Park Restrooms

- **Status:** Staff are evaluating options for replacing the decorative exterior wood on the Eagle Park restrooms, which has experienced significant deterioration and rot.
- **Replacement Options:** Staff are working with the original restroom manufacturer to identify potential replacement materials that are more durable and better suited for long-term exterior use.
- **Year-Round Use:** Staff are also evaluating the feasibility of heating the restroom structures during cold weather so the facilities can potentially remain operational year-round.

Highlands Parcels

- **Background:** The Town acquired approximately **55 acres** west of **U.S. Highway 24** through a settlement with the former Battle Mountain developer.
- **Status:** The parcels are now **listed on the MLS** as part of the Town's strategy to help offset water treatment plant costs.

Minturn USFS Shooting Range

- **Background:** At the **November 19, 2025**, Town Council meeting, Council directed staff to explore options for **Town management of the Minturn Shooting Range** to address long-standing concerns related to **safety, noise, and environmental impacts**. The shooting range is located on **federal land south of the Minturn Bike Park**.
- **Status:** Staff have continued coordinating with the **U.S. Forest Service (USFS)** regarding the process for Town management and operation of the range. The Town has submitted a **Colorado Parks and Wildlife grant application for Phase 1**

improvements focused on access, safety, site organization, and basic range management infrastructure.

- **Next Steps:** Staff are working with the **USFS** to develop a **Special Use Permit application** that would allow the Town to formally operate and manage the range. Additional federal review and permitting will likely be required before certain physical improvements can move forward.

Policy & Planning Initiatives

Minturn Forward Land Use Code Update

No update for this report.

Minturn Impact Fee Study

- **Background:** Staff issued an RFP in November 2025 for a comprehensive impact fee study.
- **Status:** Staff are putting the impact fee study on pause to conduct a limited asset inventory and capital improvement planning process. This step is necessary to gather additional data on Town assets and capital needs before proceeding with the study.
- **Next Steps:** Staff will coordinate with BBC Research & Consulting on the revised project timeline and will return to Council with additional information as the inventory and CIP work progresses.

Housing Affordability and Neighborhood Stability

- **Status:** Staff met with **Avon** and **Eagle County** on **February 18** regarding the Regional Housing Authority formation study and provided a follow-up memo to Town Council on **March 4**.
- **Current Work:** Staff are developing a **Minturn-specific framework** for potential participation in a future regional housing authority and anticipate a presentation to the **Planning Commission in May**.
- **Next Steps:** A **Council work session** on this topic is anticipated in **June**.

Temporary & Mobile Business Pilot Program

- **Status:** Town Council approved the **Temporary & Mobile Business Pilot Program** on **February 4**, authorizing mobile and modular business licensing on Town-owned property through **October 31, 2026**. Staff have now received **two applications** under the pilot.
- **Applications Received:** **Little Blue Bakery of Minturn** is proposing to locate at the **Union Pacific lease lot next to the red storage shed**, and **Nomadic Roots Sauna** is proposing to locate at **Little Beach Park**.
- **Public Notice:** Public notice signs have been printed and will be posted for both applications.
- **Next Steps:** Staff will allow at least **7 days for public comment** before issuing any **conditional licenses** under the pilot program.

Downtown Redevelopment Code Evaluation – First/Williams/Nelson Area

- **Status:** Staff are identifying a follow-on planning effort related to the **First–Williams–Nelson Infrastructure Improvements Project**.

- **Purpose:** The goal will be to evaluate whether current development regulations are creating barriers to redevelopment in the west side of the **100 block** as the Town considers major infrastructure investment in the area.
- **Potential Focus:** Building height, parking requirements, and other standards affecting redevelopment on small, constrained lots.
- **Next Steps:** After the current land use code update is complete, staff will develop a process for review with the **DDA, Planning Commission, and Town Council**, and evaluate whether outside consultant support would be beneficial.

Public Works Department

1. Overview of Weekly Operations

During this reporting period, the Public Works Department successfully completed all scheduled operational responsibilities. Primary activities included utility locates, daily operations at the Water Treatment Plant, equipment maintenance, and routine servicing of trash and dog waste stations throughout town.

The department also conducted its weekly safety meeting, which focused on lawnmower safety procedures. Staff reviewed the importance of maintaining situational awareness, identifying potential hazards while mowing, and inspecting work areas in advance for obstructions such as Colorado 811 locate wire stakes, rocks, toys, irrigation components, debris, or other hazards.

Preventative safety practices discussed included:

- Wearing proper PPE, including safety glasses, steel-toe boots, gloves, and hearing protection
- Remaining aware of vehicles, pedestrians, buildings, and surrounding property that could be impacted by debris while operating weed trimmers, blowers, or lawnmowers
- Never reach into the blade area of lawnmowers with hands or feet to remove debris or obstructions
- Exercising caution when refueling lawnmowers, weed trimmers, and blowers, as hot motors and exhaust systems may create fire hazards

2. Completed Public Works Activities

Daily and Routine Operations

- Serviced trash and dog waste stations on Monday, Wednesday, and Friday
- Conducted the weekly safety meeting focused on lawnmower safety
- Performed storm drain cleaning operations on the north side of Main Street from the 100 Block to Cemetery Bridge and Eagle Street
- Removed wooden picnic tables from winter storage and distributed them throughout town in accordance with the placement list provided by Cindy for bike racks and picnic tables
- Installed seasonal water meters at:
 - Bike Park – two water meters (one 2-inch non-potable meter and one 1-inch potable meter)
 - Lease Lots
 - United Concrete
 - Little Beach 2-inch potable meter
 - Not A Park

- Removed and stored seasonal “No Trail Closure” signs in the summer storage area
 - Replaced the doorknob in the Sheriff’s Office
 - Distributed door hangers on Taylor Street to notify residents of upcoming construction scheduled to begin Tuesday, May 26
 - Relocated the Variable Message Board to the south side of town to notify travelers of construction activity on Highway 24 related to the Sidewalk Extension Project
 - Installed warning signs on both the Minturn Road Bridge and Bellm Bridge to notify rafters and kayakers of hazards associated with the Minturn Road Bridge removal project
 - Briefly activated the curb stop at 36 Abby Way, the 12-unit Belden Place complex, for fire suppression system testing before shutting the service back off
 - Mounted MXUs, programmed equipment, and activated curb stops at the Minturn North Project locations:
 - 31 Miles End Lane
 - 176 Miles End Lane
 - 186 Miles End Lane
 Documentation was completed and submitted to Muni Billing and UERSD
 - Conducted manual water meter reads at 1014 and 1015 Two Elk/Cross Creek to verify accurate water usage readings
 - Cleaned and organized the Public Works Shop
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3. Infrastructure Repairs and Improvements

- During daily Colorado 811 locate requests associated with the gas main relocation project, Public Works identified a damaged curb stop in front of 1010 Main Street. The issue was discussed with the project superintendent, who confirmed that Mears Group will complete repairs next Tuesday.
 - Continued monitoring elevated water usage at 225 Pine Street through weekly inspections to determine whether excessive consumption persists. Monitoring efforts will continue through the end of the month.
 - Exposed the existing 2-inch water line and excavated the new relocated trench at the Little Beach Playground area
 - Installed the relocated 2-inch water line, including an additional 15 feet of 2-inch Pure Core pipe and couplers. Public Works also completed trench exposure to the Little Beach Amphitheater for installation of a 4-inch conduit system, including pull boxes every 50 feet along the 200-linear-foot project, which is scheduled for next week
 - Activated water service at Little Beach for United Concrete, Lease Lots, and the Bike Park. A leaking backflow preventer was identified, and a certified backflow technician is scheduled to complete repairs next Tuesday, including repairs at the Not a Park water meter. Public Works anticipates the water system will be fully operational following the Memorial Day weekend
 - Constructed and built up the berm at the upper Little Beach parking lot to screen the portable restrooms and dumpster scheduled for delivery next week. This effort was completed to improve aesthetics and discourage unauthorized public or commercial dumping
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4. Collaborative Projects

- Coordinated with Jeff from Intermountain Engineering to stake the Little Beach Playground area and establish final grade elevations for the project. Removal of the large monument rock within the playground area is scheduled for next week

- Met with George, Superintendent of Mears Group, regarding the damaged curb stop at 1010 Main Street. George confirmed repairs will be completed next Tuesday
- Coordinated with Sam at the Bike Park to provide water access via fire hydrant while the permanent water system remains offline. A total of 450 gallons of water were transferred into a storage trailer tank for transport to the Bike Park
- Coordinated with Anne at Ceres Landscaping to provide water access through a fire hydrant while irrigation service remains inactive. A total of 475 gallons of water were supplied into a portable tank
- Coordinated with Mears Group to provide water access for their Hydrovac truck, which filled A total of 3,500 gallons of water
- Coordinated with Schofield Excavation regarding water access at the Taylor Street project site in preparation for milling operations scheduled to begin next week
- Conducted the monthly Teams meeting with Carmen and Garrett from UERSD and Jay to discuss ongoing water-related concerns affecting homes and businesses throughout town. Public Works will continue investigation efforts next week to address unresolved issues
- Coordinated with a Colorado 811 representative to conduct Colorado 811 Response/Exactix training at the Public Works Shop to reinforce industry standards and safety compliance practices
- Continued monitoring and supporting activities related to the Sidewalk Extension Project and gas line reconnection work at Norman Avenue, including inspections, documentation, verification of gas line depth, flow-fill installation, and asphalt patch restoration
- Responded on Saturday to a reported leak at the Not a Park water meter. Upon inspection, Public Works determined that the 1-inch water line had separated from the coupler. Water service was shut off at the curb stop, and inventory was checked for replacement parts. Although 1-inch Pure Core line was available, the required stiffeners and coupler were not in stock. Replacement parts will be obtained next week so repairs can be completed and water service restored

5. PW UPDATE FOR THE WEEK OF JUNE 1ST:

- **Crack sealing and sealcoat project will be happening June 4th through June 11th . Door hanger notices are being distributed to alert residents.**
- **Taylor Ave. concrete work to begin June 3rd. Door hanger notices were also distributed for this.**

9. Special Presentations

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

A. Updates from Eagle County Clerk & Recorder

Becky Close, Eagle County Clerk & Recorder, provided some County updates:

- The new Eagle County Commons building is officially open at 410 Miller Ranch Road in Edwards, and this facility is now the permanent home of Eagle County election operations, as well as the new home of the DMV, which is officially relocated from Avon to Edwards. Staff are fully moved in and prepared to administer the two major elections this year, the primary coming up quickly here on Tuesday, June 30th and the general election Tuesday, November 3rd. Military and overseas ballots are already out in the world and regular mail ballots will hit the mail on Monday, so be on the lookout for those.

- To ensure a smooth delivery, it is suggested that everyone take a quick moment to visit GoVoteColorado.gov to ensure their registration is up to date, including their affiliation.
- And their mailing address because in an open primary state, it's a little bit different.
- Our unaffiliated voters will receive a ballot or a ballot packet containing each major party ballot, and it's very important for them to only vote and return one. Otherwise, neither will count.
- The unity and libertarian parties are also hosting a primary, and if you're affiliated with one of those parties, you'll also receive their ballots.
- Ms. Close also disclosed that she will be on the November ballot (and explained that process) as she was appointed to her position in 2025 when Regina O'Brien became the Deputy County Manager.

B. Xcel Energy - General Update Presentation (Presentation included)

Blair McGary, Area Manager for Xcel Energy (for Eagle, Summit, Lake & Grant Counties)

Ms. McGary shared information regarding Xcel's wildfire mitigation efforts that are taking place in Colorado this year. She shared a map of the different Tiers of risk throughout the state (Tiers 1 – 3). Minturn is in tiers 2 & 3.

Ms. McGary shared information regarding their efforts such as:

- Distribution pole replacement (8337 poles replaced)
- 18,740 distribution poles inspected
- 345 priority repairs on transmission equipment
- 18 – substation protection relays installed
- 2382 miles of transmission line inspected
- 108% completion rate of planned vegetation management

She also shared information regarding both EPSS (Enhanced Powerline Safety Settings) and PSPS (Public Safety Power Shutoffs), and Xcel's efforts to improve communication about these events.

When EPSS is activated, power lines are more sensitive and can quickly stop the flow of energy if an issue is detected, like a tree branch or other object touching the line. When that occurs, the power will remain off until our crews can inspect the line to make sure it's safe to turn it back on. It is intended to enhance public safety during heightened risk conditions, but it means power outages are likely to occur more frequently, and if they do, are likely to last longer because crews need to patrol the line before restoring power. EPSS is used in risk zones identified by the CO State Forest Service and risk probability models considering factors like weather, housing density, terrain, miles of overhead lines.

PSPS is a risk reduction strategy in which we temporarily turn off electricity to customers in targeted areas during extreme or critical wildfire risk conditions. Proactively shutting off the power is not a step taken lightly. Xcel works closely with customers and communities to help them prepare and connect them with available resources. EPSS and PSPS are only used when weather conditions, including the temperature, wind speed, relative humidity and available fuel sources, indicate an elevated or extreme risk for wildfire.

PSPS is a tool of last resort. When deciding whether to implement a PSPS, three factors are considered: wind speed, relative humidity, and fuel/vegetation moisture. PSPS is only considered when all three factors indicate extreme wildfire risk in specific areas.

Lastly, Ms. McGary discussed storm restoration, asset protection, and also discussed power outages due to high wind and damaged poles.

10. Business Items

Items and/or Public Hearings listed under Business Items may be old or new and may require review or action by the Council.

- A.** Ordinance 05 - Series 2026 (First Reading), An Ordinance to Allow for the Collection of a Convenience Fee on Payments Subject to Processing Fees & the Collection of Dishonored Payment Fees and Penalties.

Mike S: A couple of recent events, including some legislature recently passed, led the town to review the Town's code provisions related to charges that the town imposes on service users. The legislature recently passed some amendments related to recovery of what are called convenience fees.

This will now establish a unified provision establishment fee schedule, and will match state legislature. It also addresses non-payment, late fees, and returned / insufficient funds, as well as collection fees. These recovery fees were already in the code, but had a sort of shotgun approach. This update will streamline the fees and the way they are structured.

The proposed ordinance authorizes the Town of Minturn to (1) assess a convenience fee for non-cash payments to offset transaction fees charged to the Town, and (2) recover fees and associated costs related to returned (i.e. dishonored) checks, bank drafts, and orders for payment. The ordinance is intended to allow the Town to recoup expenses imposed by third-party payment processors and financial institutions, while ensuring that returned check and dishonored payment fees and associated costs may be recovered as permitted by law.

Public Comment Opened. No Public Comment.

Public Comment Closed.

Motion by Tom P., second by Lynn F., to approve Ordinance 05 - Series 2026 (First Reading), An Ordinance to Allow for the Collection of a Convenience Fee on Payments Subject to Processing Fees & the Collection of Dishonored Payment Fees and Penalties. Motion passed 6-0.

- B.** Resolution No. 31 - Series 2026, A Resolution Authorizing a Contract with Hallmark, Inc. for the Minturn Road Bridge Repair Contract

A section of an abandoned structure under the Minturn Road bridge has failed and is ready to fall into the Eagle River. This requires immediate attention as this section of the Eagle River is a popular destination for fishing, kayaking and rafting trips.

We contacted Ben Wilson of the US Army Corps of Engineers (ACOE) and the ACOE initiated emergency procedures to authorize Nationwide Permit 3 for a demolition project. The last hurdle is determination if the bridge is a historic structure. The ACOE provided a determination that the project would not affect historic properties to the Colorado State Historic Preservation Officer (SHPO) and the Advisory Council on Historic Preservation (ACHP) and given them until June 3 to provide comments. The ACOE will allow work to start during the comment period. The structure is only the lower portion of the original bridge and has no notable construction or engineering features that would make it a historic structure. We discussed historic registration requirements with the ACOE and Michael Prouty of Alpine Archaeological Consultants, Inc. and if registration becomes a requirement the bridge can be documented after demolition.

Removal of a structure in a navigable waterway requires a specialty contractor. Jeffrey Schneider, PE of the Eagle River Water and Sanitation District (ERWSD) recommended three contractors for the demolition and removal work. We discussed the project and sent each contractor a Request for Proposal.

We received two proposals:

Diggin It River Works - \$442,234.80

Hallmark Inc. - \$406,489.00

We had discussions with Hallmark regarding reducing the scope of work to save or postpone some cost.

1. Closing Minturn Road during the 6-8 week construction period could save \$49,500. Access by emergency vehicles will be maintained during construction.
2. The Town could defer part of the work and address only the immediate safety concern. This would require removing the deteriorated face of the structure along with the dirt and rubble on top of the structure; the concrete arch would remain in place. This alternate would defer approximately \$184,000 of the immediate cost.

This option would only address immediate safety concerns, but it will not resolve clearance complaints from users of the river. The arch would have to be removed as a future project. Before proceeding with this alternative, the arch should be inspected by a structural engineer and the ACOE notified of this change. The current permit is for the full scope of work, so if the scope were reduced this would need to be updated.

Both contractors are prepared to mobilize next week.

Town Staff are also looking into emergency funding options, though at this time there is only a remote possibility of financial assistance.

There was significant council discussion regarding potential options, and needing more information before making a final decision:

- Council expressed interest in saving the approximate \$184K by leaving the arch if it is deemed currently safe to remain (and could potentially be OK for at least a few years)
- Council expressed interest in lowering the cost by closing the road during working hours (need to clarify if it could be open overnight when work is not being conducted).
 - It was discussed that the Town asked Minturn North to not drive their concrete trucks over Bellm Bridge. If we close Minturn Rd during this project, how would that be handled? Could the "closed" hours be restricted to just part of the day?
- Council and legal also advised that the Town should follow up with both bidders to get those breakdowns of potential cost savings with these options (but to allow both bidders to provide offers for both options)
- It was advised that references from both bidders should be checked
- It was discussed that the Resolution be approved not approving a specific contract, but authorizing Town staff (with guidance from engineering) to negotiate a contract for the lower scope of work (with approval from the structural engineer and ACOE), pending answers to these outstanding questions, and select the best option to move forward.
- The contract would be for the lower cost (lower scope) option, with an option to amend / add to the contract if necessary (if we are forced to remove the arch as well)

It was agreed to approve an amended resolution to enter into "a" contract. It was also discussed that if for any reason these negotiations have to come back to council for further discussion, then a special meeting could be scheduled on Thursday, June 11th.

Motion by Gusty K., second by Lynn F, to approve Amended Resolution No. 31 – Series 2026, A Resolution Authorizing the Town Manager to approve and execute a contract for the Minturn Road Bridge Repair, to proceed with removal of the broken and hanging portions of the former bridge, to remove the debris between the deck of the old bridge and the base of the new bridge, and to have engineering determine if the existing former bridge ends (arch) are safe and can remain in place for now. In the event this limited operation is not sufficient staff will schedule a special meeting on Thursday June 11, 2026 for further discussion. Staff will further evaluate traffic closure on the bridge during the project. Motion passed 6-0.

Discussion / Direction Items

A. Little Beach Park Playground - Status Update and Preliminary Design

Cindy K. and Rob G. shared a status update on the Little Beach Park playground replacement project. There was a significant amount of site prep work (including the relocation of a water line and removal of existing mulch and soil, as well as relocation of the memorial stone) that needed to happen first, and most of that is now complete. Staff shared some preliminary design concepts with council to get feedback, and the hope is to present final options at the June 17th meeting (to council and the public) before ordering equipment. There are lead times on equipment, so the sooner it's ordered the sooner we'll have a playground. That said, most equipment is at least 6 – 8 weeks out, so it will be late summer / early fall before the playground can be installed.

B. Good Governance Training

Town Attorney Mike Sawyer conducted a training on good governance practices. Some of the primary topics included: Council duties, procedures for council action, voting, conduct of meetings, rules of order & parliamentary procedure, conflicts of interest, open meetings / open records, dealing with employees and administrative relations.

12. Future Agenda Items

A. Future Meeting Topics

13. Adjourn

Motion by Spence N., second by Tom P., to adjourn the meeting at 8:43pm.



Eric Gotthelf, Mayor

ATTEST:


Jay Brunvand, Town Clerk