



OFFICIAL MINUTES Minturn Fitness Center Board Meeting

Tuesday, October 08, 2024 1:00PM

Virtual Attendance Only

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION:

This will be a virtual meeting with access for the public to attend via the Zoom link included.

Zoom Link: <https://us02web.zoom.us/j/87624862284>

Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 876 2486 2284

Please note: All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

1. CALL TO ORDER

Brian R. called the meeting to order at 1:02pm

Those present Brian Rooney, Amy Roberts, Tiffany Hoversten, Michelle Metteer, Gusty Kanakis, and Lynn Feiger.

Staff Present: Tom Priest

Minutes by: Jay Brunvand, Town of Minturn Clerk

2. APPROVAL OF CONSENT AGENDA

Opportunity for amendment or deletions to the agenda.

A. 09-04-2024 Minutes

Motion by Gusty K., second by Amy R., to approve the Consent Agenda of October 8, 2024 as presented. Motion passed 6-0.

3. APPROVAL OF REGULAR AGENDA

Opportunity for amendment or deletions to the agenda.

Motion by Gusty K., second by Amy R., to approve the Agenda of October 8, 2024 as presented. Motion passed 6-0.

4. STAFF REPORTS

A. Quarterly Membership & Attendance Updates

Tom P. presented the Membership and Attendance. He noted both continue an upward trend but that the Membership is down in October due to a cleanup of prior year's memberships. Tom P. noted that going forward the membership of the staff and SSCV athletes. The lower membership number is a result of the cleanup of previous year's memberships. Brittany will be tasked with supplying the updated lists during each fall.

5. BUSINESS ITEMS

Items may be old or new and require review or action by the Board.

A. Quarterly MFC Financials

Tiffany H. updated on the financials, this is the first quarter. She noted that YTD we have strong annual membership and personal training revenue. She noted we are about break-even YTD when last year we were running a deficit.

Discussion ensued as to if we are compensating our personal trainers sufficiently; it was deemed appropriate.

Tiffany H. reviewed the future forecast, again, this looked very strong and off to a great start and trending to budget. She noted the SSCV contribution will be calculated and transferred in the 2nd quarter.

It was noted the insurance cost appears to be down, which is not the national trend. Tiffany H. will review this and report back. Other line items were individually reviewed and discussed.

6. DISCUSSION / DIRECTION ITEMS

A. Town of Minturn - Labor & Financial Contributions

Michelle M. reviewed the labor of mowing/landscaping. She felt the conversation should include impacts to the costs that currently are incurred by the town. Michelle M. noted the town pays certain costs and covers the labor costs in addition to the cash contributions from the town. Discussion ensued as to the amounts necessary to ensure the facility looks professional.

Tom P. noted the grass that is mowed should be moved to xeriscape and the grass does not do that much to the overall appearance. Lynn F. felt the outside impression to members and visitors was important and should be developed to maintain the property.

Michelle M. stated that since the facility is beginning to run in the black that the MFC should carry its own expenses to the extent possible. Tom P. stated we should be able to keep within the current \$5k budget from the town.

Tiffany H. requested the town present the dollar amount for the various costs to determine the impact. She noted the SSCV contributes costs as well such as bookkeeping. She did not want to proceed too far down the path and nickel/dime the issue. Michelle M. agreed and felt in-kind services and cash contributions be reviewed to make sure it is equitable. The organizations will come back with the hard numbers to a near future meeting for further discussion.

Discussion ensued that Radio Free Minturn advertising costs had been cancelled and that item had been moved to the scholarship funds.

Note: Amy R. excused herself for a prior commitment at 1:50pm.

B. Renew Active Program Update

There was no report on this and it will be moved to a near future meeting.

C. Dog policy

Michelle M. noted she has had a member contact her directly and made comments regarding concerns of dogs in the building. She asked if there was a value of having a board discussion regarding the setting of a policy. This would give Tom P. a backstop to enforce any policy the Board might direct.

Tom P. stated most (75%) of the dogs belong to ski club employees, the dogs are off leash and some are behaved, some not, and some members are allergic, etc. He stated that a no-dog policy or leash policy would be appropriate. Tom P. stated he would also enforce a no-dog policy if that was the direction. Gusty K. stated there is a time and place for pets, a gym might not be the appropriate place. Tom P. stated one was a service dog (appropriate), others are Maloit Park dogs, and currently 100% of the dogs IN the facility are ski club. Bryan R. discussed a no-dog policy and expressed concern that, if prohibited, they would then be tied up outside. Both can cause a liability issue as well as other concerns.

Direction was this is not the appropriate facility for a dog friendly gym and that they not be allowed in the facility nor tied outside. It should be expressed that this is a no-dog facility and the dog/pet be left at home, not brought in, tied up, or left in the car. Bryan R. stated he, as MFC Board President, would send out a policy memo that can be shared and posted.

Michelle M. expressed that complaints regarding the MFC should be directed to Tom P. first. Tom P. should have a chance to handle most complaints at a staff level. To come directly to the Board or even to the Town Council (as this person also wanted to do) should be discouraged.

Motion by Michelle M., Second by Gusty K to do a no dog policy. Motion passed 5-0. Note: Amy R. was excused absent.

7. FUTURE AGENDA ITEMS

-- Board Retreat

- January meeting to discuss preliminary budget matters including new equipment, etc. this would allow preparation of the budget with those items considered.
- Class schedules and types to be discussed in the retreat: instructor availability, advertising, etc would be included in the discussion.
- July meeting is better to be a board retreat than a meeting since it is the first week of the fiscal year and schedules are tight. A mid-August might be better.
- Further discussion on the balance of contributed labor and finance from the SSVA and Town

8. ADJOURN

Motion by Michelle M., second Lynn F., to adjourn at 2:17pm

These minutes were approved by motion on: _____