



AGENDA

Minturn Fitness Center Board Meeting

Tuesday, January 14, 2025

Virtual Attendance Only

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION:

This will be a virtual meeting with access for the public to attend via the Zoom link included.

Zoom Link: <https://us02web.zoom.us/j/85129719631>

Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 851 2971 9631

Please note: All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

1. CALL TO ORDER

Brian R. called the meeting to order at 12:02pm

Those present Brian Rooney, Amy Roberts, Tiffany Hoversten, Michelle Metteer, and Gusty Kanakis. Note: Lynn Feiger was absent.

Staff Present: Tom Priest

Minutes by: Jay Brunvand, Town of Minturn Clerk

2. APPROVAL OF REGULAR AGENDA

Opportunity for amendment or deletions to the agenda.

- Add approval of 10/8/24 minutes as Business Item “B”

Motion by Gusty K., second by Amy R., to approve the Agenda of October 8, 2024 as amended. Motion passed 5-0.

3. STAFF REPORTS

- A. Quarterly Membership & Attendance Updates

Tom P. reported revenue is up substantially. He updated the MFC is working with the Senior Lunch Program on set days and this is working well. The Board thanked Tom for this outreach opportunity.

B. Update - No Dog Policy

Tom P. updated the No-Dog policy is implemented and working well.

Tom P. further updated on Fire suppression system required repairs. The fire suppression system was leaking and had several issues. No damage was reported, repairs were undertaken, and the situation is completed and back online.

Michelle M. asked about costs for the senior program. It was reported that those costs would be reimbursed by the County.

4. BUSINESS ITEMS

Items may be old or new and require review or action by the Board.

A. 10-8-2024 Minutes

Motion by Amy R., second by Gusty K., to approve the minutes of 10/8/24. Motion passed 5-0. Note: Lynn Feiger was absent.

B. MFC Financials

Tiffany H. updated on the financial position May-December actual and Jan-May forecast. She noted revenue up is over \$14k year to date. Monthly memberships are down but this does not reflect the push for annual memberships. She reported that when all is considered the MFC is very strong. Use of personal trainers is up year to date as reflected in both the revenue and the payroll expense. It was noted revenue is overall up and revenue over expenses shows a positive revenue position of over \$4,000.

Tom P. noted how classes are developed to best support the membership to include discounted classes such as yoga. Yoga classes are offered at the Yoga Barn in town and offering these discounted offsite classes also supports the community offering the classes.

Discussion ensued as to the impact of drop-in attendance. It was noted drop-in's cost more than they bring in and it is mostly for marketing. A drop in fee of \$10 is collected and this gives the individual a chance to visit the facility and they often then purchase a membership package.

Discussion ensued on the development of a policy on canceling a class that is underutilized. Tom P. noted this practice is currently being utilized on a class by class basis.

Tiffany H. reviewed reports that compare multi years noting that we have come a long way with great improvement.

Michelle M. noted thoughts to look at the 2025-26 budget. Tiffany H. noted that Bryan R., Tiffany H. and Tom P. are scheduled to meet in February to begin the budget process.

5. DISCUSSION / DIRECTION ITEMS

Michelle m. noted she is moving on and this is her last meeting. All thanked her for her invaluable work.

6. FUTURE AGENDA ITEMS

- 01-14-2025 Minutes
- Appoint Michelle M.'s replacement
- Financial update
- Budget approval

7. ADJOURN

Motion by Michelle M., second Tiffany H., to adjourn at 12:34pm

These minutes were approved by motion on: _____