



Agenda

Town Council Regular Meeting | 5:30 PM

Wednesday, December 3, 2025

Town Hall / Council Chambers - 302 Pine St Minturn, CO

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate.

This agenda and meetings can be viewed at www.minturn.org.

Meeting Access Information and Public Participation:

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/87033689731>

Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 870 3368 9731

Please note: All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five minutes for public comment.

Public Comment: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Jay Brunvand, Town Clerk, prior to the meeting and will be included as part of the record.

1. Call to Order

2. Roll Call and Pledge of Allegiance

3. Approval of Consent Agenda

Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.

A. 11-19-2025 Minutes

B. Liquor License Annual Renewal - Rocky Mountain Taco

C. Resolution No. 49 - Series 2026, A Resolution implementing a uniform and protective footwear policy for Town of Minturn employees

D. Resolution No. 50 - Series 2025, A Resolution implementing a policy for Town of Minturn Federal grant cash Management procedures

E. Resolution No. 51 - Series 2025, A Resolution implementing a policy regarding employee use of social media

4. Approval of Regular Agenda

Opportunity for amendment or deletions to the agenda.

5. Declaration of Conflicts of Interest

6. Public Comment

Citizens are invited to comment on any item on the Consent Agenda, or not on the regular Agenda subject to a public hearing. Please limit your comments to five minutes per person unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.

7. Council and Committee Reports

8. Staff Reports

A. Manager's Report

9. Special Presentations

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

10. Business Items

Items and/or Public Hearings listed under Business Items may be old or new and may require review or action by the Council.

- A. Ordinance 11 – Series 2025 (Second Reading) An Ordinance Creating a Supplemental Appropriation to the 2025 Town of Minturn Budget – Brunvand
- B. Ordinance 12 – Series 2025 (Second Reading) An Ordinance Adopting the Fee Schedules for Fiscal Year 2026 for the Town of Minturn – Brunvand
- C. Ordinance 13 – Series 2025 (Second Reading) An Ordinance Setting the 2026 General Property Tax Mill Levy for the Town of Minturn – Brunvand
- D. Ordinance 14 – Series 2025 (Second Reading) An Ordinance Adopting the FY2026 Annual Budget and Recognizing the Town of Minturn's 2026 Revenues and Expenses by Fund – Brunvand
- E. DDA Draft Plan of Development

11. Discussion / Direction Items

- A. Water Treatment Plant Financing Options - Continued Discussion / Review of Options
- B. Highlands Parcels Listing Contract - Continued Discussion (If Needed)

12. Future Agenda Items

- A. Future Meeting Topics

13. Adjourn

Information Only Items

Upcoming Council Meetings: 12/17, 12/30 (Special Meeting), 1/7. Upcoming Special Events: Friday 12/5 - First Friday Christkindmarkt at Minturn Whisky Co, Saturday 12/6 - Holiday Market at The Barn & the Minturn Makers Space.